

Division of Comparative Endocrinology
Business Meeting
Saturday January 5, 2019 5:45-6:30 Room 18

- Welcome – Division Chair C. Loren Buck
- SICB Executive Committee Visit
 - Introduction of executive committee members
 - Asked to encourage students and post-doc members to vote in elections. Typically ~10% of these members vote. Note: If student and post-doc members paid dues and attended 2019 SICB as members they are eligible to vote in 2019 elections - they do not need to 2019 pay dues to be eligible to vote.
 - Encouraged symposium ideas for 2021 meeting in Washington, D.C.
 - Made a note that there was a broadening participation document sent to SICB membership before Christmas. Broadening participation is an important goal for the society. A vote on this document will take place at the Executive Committee meeting.
 - Also noted that it is important to ensure a diverse pool of nominees for the named awards and lectures, including the DCE sponsored Bern Lecture.
- Introduction of divisional officers
 - Brian Walker, Program Officer
 - Sara O'Brien, Program Officer-elect
 - Sharon Lynn (absent), Secretary
 - Tim Greives, Secretary-elect
 - Kathleen Hunt, Chair-elect
- Upcoming Elections for Chair-elect and Secretary-Elect in 2019
 - A diverse pool of nominees being sought for these positions.
 - Will need a candidate Bio and Statement for inclusion in the spring newsletter. Contact any DCE office with potential candidates or nominations.
- Current Grad Student/Post-doc representative Suzanne Austin has tendered her resignation.
 - A brief discussion of past role of this position and duties ensued.
 - The chair that any student or post-doc interested in serving in this capacity to submit a short statement regarding their interest in this position to DCE officers within two weeks following the conclusion of the SICB meeting
 - Chair Buck proposed amending bylaws to more clearly describe and define the role and duties of this student/post-doc representative. It was proposed that the

following language be included in the spring newsletter for review by membership before a vote takes place: “The Division Chair shall appoint a Graduate Student/Post-doc Representative for a term concurrent with the Division Chair. The Graduate Student/Post-doc Representative will contribute to the biannual Divisional newsletter and will serve on the Divisional Executive Committee as a non-voting member.” And “The Officers plus the Graduate Student/Post-doc Representative shall constitute an Executive Committee responsible for divisional affairs.”

- Discussion regarding suggestion from 2018 business meeting to amend bylaws to change the rotation and duration of the Program-officer.
 - Language to amend the bylaws to reflect the suggestion to extend the term of service for the Program office from 2 to 3 years was proposed for inclusion in a future newsletter for viewing by membership before being put to a vote.
 - Suggested change in wording to: “Officers of the Division shall be a Chair, Chair-Elect, Program Officer, Program Officer-Elect, Secretary, and a Secretary-Elect. The term of office for the Chair, Chair-Elect, and Secretary shall be for two (2) years. **The term for Program Officer shall be for three (3) years.** The term of office for the Program Officer-Elect and Secretary-Elect shall be for one (1) year.”
 - “The Program Officer shall arrange programs for the meetings of the Division. He/she shall be elected for a term of **three (3) years.** The Program Officer shall coordinate special programs with the Program Officers of the Society and of related societies and divisions, as desirable.
- Discussion about possibility of changing bylaws so that when there are more than two candidates running for the same position a winner may be decided based upon a plurality of the vote. Current bylaws stipulate that a winner is only declared once a candidate captures a majority of the vote.
 - It was noted that DCB has recently amended their bylaws to enable a winner by plurality. Their language will be reviewed and revised as necessary by the DCE executive committee. Proposed language will be included in an upcoming newsletter.
- Announcements
 - Bern Lecture by Dr. L. Michael Romero will follow conclusion of business meeting. Thanks to the selection committee: Loren Buck, Kathleen Hunt, Sharon Lynn, Tim Greives, Sara O’Brien, Brian Walker and Suzanne Austin
 - Division Social (joint with DEDE, DAB, DNNSB) will be held following Bern Lecture.
 - There will be no visit from NSF this year due to the government shutdown.
- Secretary Report and Approval of 2018 business meeting minutes

- Tim Greives filled in for Sharon Lynn on the report
- J. Casto moved to approve 2018 minutes. Seconded by K. Navarro. Majority in favor of approval. 0 opposed. 2 abstentions.
- Program Office Report – Brian Walker
 - Called for DCE-relevant proposal for symposia at the 2021 SICB meeting.
 - DCE sponsored or co-sponsored 5 symposia this year
 - DCE has committed to sponsoring or co-sponsoring 3 Symposia for the 2020 Austin meeting
- Journal Reports: Reported by Loren Buck
 - ICB – Impact Factor has gone up. Marty Martin has recently stepped down as Editor. New editor is being appointed.
 - IOB – the new SICB open access journal has launched. This journal will publish traditional empirical papers and will additionally be open to publishing methods-based “best practices” manuscripts.
 - Current SICB-member discounted price for publishing in IOB is \$1,250
 - Goal is to published ~200 papers per year
- Judging of Best Student Presentation awards – Loren Buck
 - 7 competitors for the Aubrey Gorbman Best Oral Student Presentation & 14 competitors for the Lynn Riddiford Best Student Poster Competition
 - Winners will be announced at the DCE social
 - Conversation regarding how abstracts were directed towards the Program Officer and how a small number of abstracts that had indicated a desire to be included in the Best Student Presentation Awards were missed during the Program Office organizational meeting in Oct. It was suggested that students interested in competing for the DCE award make sure to choose as their first choice one of the 9 topics that will direct abstracts to the DCE Program Office. It was also suggested that this information be made available on the SICB DCE divisional webpage.
- Finances – Loren Buck
 - Bern Fund Current Balance: \$42,386
 - Target for the fund, assuming a 3.5% distribution, is \$101,286
 - ~\$1,700 in donations for the fund were received in 2018.
 - A call for continued support of this fund to keep it self-sustaining.
 - Discussion ensued regarding ways to grow and sustain this fund. Suggestion was made to organize an ad-hoc fund-raising committee.

Also, a discussion ensued regarding contacting relevant corporate partners (e.g. hormone assay manufacturers) to support this fund/lecture.

- Meeting adjured

Respectfully submitted, Timothy Greives